



"Your health our goal, आपका स्वास्थ्य हमारा लक्ष्य"



Government of India

Office of the Additional Director

CENTRAL GOVERNMENT HEALTH SCHEME

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November 21, 2017


OFFICE MEMORANDUM

Additional Director, CGHS Pune has received a fresh directive from the Office of the Director, CGHS, (copy enclosed) all the empaneled HCOs are hereby intimated about the following changes regarding procedure of Referral/Admission:

1. No separate Admission Memo will henceforth be provided by the CGHS Wellness centers (Herein after called-WCs) except the computer- generated Prescription Paper issued by the concerned Medical Officer of the WC.
2. This Prescription Paper will contain the diagnosis, Advise regarding admission or referral and Package Numbers (For listed Procedures/Investigations). In cases requiring Medical Management the same would be mentioned.
3. The prescription will be duly stamped and contain the following proof of authentication from the Wellness Centers
 - a. The Registration Number (THIS WILL BE HANDWRITTEN).
 - b. Stamp of the Medical Officer concerned
 - c. Whether the beneficiary is Serving or Pensioner
4. Besides the afore-mentioned proofs of authentication, it will also have Computer Generated Beneficiary ID, Name of the Patient, etc.
5. Excepting in the situation where there is issue of Internet connectivity, no Hand- written memos issued from the CGHS WCs are to be entertained by the HCOs including any hand-written correction that has been made in the Computer-Generated Paper.
6. In case of failure of net connectivity, a hand-written memo will be issued from the WCs and in such cases, all the memos will mention "SERVER FAILURE" and it should be duly signed and stamped by CMOIC of the concerned WCs and without such authentication no Hand-written memo should be entertained by the HCOs.
7. Empaneled HCOs will continue to follow the usual verification procedure like validity of CGHS Card ward entitlement, etc. before providing treatment.

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8. Any CGHS beneficiary who has visited Govt. Medical Institutes directly can now attend empaneled HCOs subsequently for further management/Investigations without any referral from the WCs. HCOs will entertain such prescription generated by Specialists of the Govt. Medical Institutes without any counter signatures from CGHS. The HCOs would treat the patients as per the package rates.
9. For investigations or procedures not mentioned in the list of packages, the patient will need further approval of the Additional Director, CGHS, Pune for future action on such Investigation or Procedures.
10. Patients undergoing hemodialysis and chemotherapy could be issued permission by wellness centers or state government specialists for the same up-to a period of six months. The HCOs to submit Xerox copy of the prescription / advice with each hemodialysis / chemotherapy claim. The HCOs should not insist on getting a fresh recommendation for each admission.
11. Regardless of the above, for procedures listed below, the HCO should take prior approval from CMO I/C of wellness center / Additional Director CGHS Pune
 - Joint Replacement surgeries – To be issued by CMO I/C
 - PTCA with DES – To be Issued by CMO I/C
 - Pacemaker Implantation and related devices mentioned in OM – 12034/02/2014/Misc/-CGHS D III Dated 22nd July 2014. – To be issued by Additional Director
 - Bariatric Surgery – To be issued by Additional Director
 - Transplant surgeries – To be issued by Additional Director
 - And any other procedure, which currently requires permission of Additional Director, CGHS Pune.
 - The permission letter so issued would also carry recommendation for admission along with package for the same. The beneficiary need not go back to wellness center for collection of separate admission recommendation. The record of such recommendations issued would be maintained at the office of Additional Director


 21.11.17
 Dr. K.M. Biswas
 Additional Director
 CGHS, Pune
 cc:

1. All empaneled HCOs in Pune.
2. All central Govt. Offices in Pune
3. Wellness Centers