

VACANCY OF LABORATORY ASSISTANT

Applications are invited from the eligible candidates for the vacancies of Laboratory Assistant at Central Govt. Health Scheme, Pune under Direct

Recruitment quota: **Name of the Post** Laboratory Assistant

No.of vacancies 01

Reservation Unreserved

Scale of Pay PB I Rs.5200-20200/- plus grade pay Rs.2000/-

Age limit Between 18 and 25 years

(Relaxable up to 30 years for SC/ST Candidates; up to 28 years for OBC Candidates; up to 30 years for Govt. Servants (Government employees belonging to SC/ST/OBC are eligible for additional age relaxation as per extant Central Government rules.)

Note: The crucial date for determining the age-limit shall be the date of publication of advertisement, i.e. 14/03/2015.

Educational and other qualifications

- (1) Matriculation with Science
 - (2) Diploma in Medical Laboratory Technology (MLT) of one year duration from Recognised Institution.
 - (3) Preference will be given to Higher Secondary in Science (10 + 2 vocational stream of MLT)
- Desirable – one year experience in Laboratory work.

Period of probation Two years

The Additional Director
Central Government Health Scheme,
Swasthya Sadan, 2nd Floor
Mukund Nagar, Pune – 411037

Affix self-attested
passport size
photograph

Application for the post of Laboratory Assistant

1	Name of the Applicant (in Block letters)	
2	Father's/Husband's Name	
3	Date of Birth and Age	
4	Sex : Male/Female	
5	Permanent Address with Pin code	
6	Address for correspondence with Pin code	
7	Telephone/Mobile No.	
8	E-mail id	
9	Employment Exchange Registration No, if any	
10	Education qualifications	
11	Other qualifications	
12	Whether belong to SC/ST/OBC/GENERAL	
13	Experience, if any	

Declaration

I hereby declare that the statements made in the application are true and complete and correct to the best of my knowledge and belief-In the event of any information being found to be false or incorrect or ineligibility being detected at any stage, my candidature/appointment may be cancelled / terminated without any notice.

Place
Date

(Signature of the applicant)
(Name in Capital Letters)

I. Procedure for submission of Application:

The application should be hand-written or typed in Capital letters, either in English or Hindi, as per the proforma, accompanied by two passport size photographs along with the copies of the documents (including Caste Certificate) duly attested. The application should be submitted *by post only* at the following mentioned address:

**OFFICE OF THE ADDITIONAL DIRECTOR,
CENTRAL GOVERNMENT HEALTH SCHEME
SWASTHYA SADAN, 2ND FLOOR,
MUKUND NAGAR, PUNE - 411 037.
(MAHARASHTRA)**

II. Documents to be attached with the application

1. Attested copies of certificates showing age and educational qualifications and statements of marks obtained.
2. Attested copies of documents in support of claim of Caste (SC/CT/OBC).
3. In case of OBC candidates –Valid Non Creamy Layer Certificate.
4. Attested copies of documents in support of the claim of age relaxation.
5. Please mention on the envelope as “**Application for the post of Laboratory Assistant**”
6. One self-addressed envelope of 12 x 25 cms size which must be affixed with sufficient postage stamps.

III. Other Conditions:

- (i) Applications of candidates that do not possess the requisite qualifications and which do not contain the required details/documents/enclosures shall be rejected summarily.
 - (ii) The candidates are required to make their own arrangements for attending interview, if called for by this office. SC/ST candidates called for interview shall be entitled for reimbursement of Second Class Rail fare by the shortest route on production of valid tickets.
 - (iii) Any person who has entered into or contracted a marriage with a person having a spouse living, or who having a spouse living has entered into or contracted a marriage with any person, shall not be eligible for appointment to the said post. Provided that the Central Government may exempt any person from the operation of this rule, if such marriage is permissible under the personal law applicable to such person and the other party to the marriage, and that there are other grounds for doing so.
 - (iv) These posts are temporary but likely to be made permanent.
 - (v) The applications received after the specified closing date due to postal delay will not be entertained under any circumstances by the appointing authority.
 - (vi) Request for correction/change of any particulars in the Application form shall not be entertained under any circumstances. CGHS will not be responsible for any consequences arising out of furnishing of incomplete details in the application or omission to provide the required details in the application form.
- **The last date of receipt of the application in the Office of the Additional Director, CGHS Pune will be 06/04/2015 till 5:00 PM.**
 - **For applicants residing in North-Eastern States, Jammu and Kashmir, Andaman and Nicobar Islands, and Lakshadweep islands, the Closing Date will be 15/04/2015 (up to 5:00 P.M.).**

APPLICATIONS RECEIVED LATE WILL BE SUMMARILY REJECTED